



# Stapleford Town Council



Carnegie Civic & Community Centre  
Warren Avenue  
Stapleford  
Nottingham  
NG9 8EY

**To members of the Finance and  
General Purposes Committee**

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25 June 2021

## **Summons to attend a meeting of the Finance and General Purposes Committee**

**Date: 2<sup>nd</sup> July 2021**

**Venue: Carnegie Civic & Community Centre, Meeting Room 1**

### Covid-safe measures

Councillors are asked to bring their own writing implements and, non-alcoholic, refreshments to the meeting. Seats will be pre-allocated, please wait for staff to direct you to yours. Face masks are required to be worn during movement around the building and meeting room, until seated. Hand sanitiser and surface wipes will be supplied.

In the interests of the smooth running of the meeting, queries about any of the items on the agenda are requested to be submitted 2 days prior to the meeting, to enable the Clerk to provide a response. Please let the Clerk's Office know asap if you will require a hard copy agenda for the meeting.

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Sabrina Doherty - Town Clerk

### **RECORDING OF COUNCIL MEETINGS**

Under the Openness of Local Govt. Bodies Regulations 2014, members of the public may now film, photograph and make audio recordings of the proceedings of the formal Council meeting, though not, under current legislation, of the Public Participation session, as this is not part of the formal agenda of the meeting.

Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. The Clerk will record meetings for the purposes of the minutes and to stream online to the Council's Facebook page or YouTube channel.

# AGENDA

1. ELECTION OF CHAIRMAN
2. ELECTION OF DEPUTY CHAIRMAN
3. APOLOGIES FOR ABSENCE
4. SUBSTITUTIONS
5. DECLARATIONS OF INTEREST

Under the Code of Conduct members are reminded that in declaring disclosable interests you should make clear the nature of that interest and whether it is pecuniary or non-pecuniary.

6. MINUTES

To confirm and sign the minutes of the meeting held on 19 March 2021.

7. CURRENT FINANCIAL POSITION

Bank accounts (as at 25/06/2021)

Current account: £107,021.03

Reserve account: £131,931.15

Total cash at bank: £238,952.18

See also attached finance summary reports for information.

8. UPDATE OF BANK SIGNATORIES

To appoint 3 additional signatories for the Council's bank accounts and to remove E Kearney from the bank mandate.

9. REVIEW OF THE CORPORATE PLAN AND PROGRESS

To review the current position and actions taken and consider options to implement remaining actions.

10. ALLOTMENTS

To review activities to date and approve expenditure on the following:

- a) Fencing replacement at Ewe Lamb Lane – quote of £2250.96
- b) Fencing repair at Ewe Lamb Lane – quote of £820.11
- c) New tenancy agreement and allotment procedures – draft documents for consideration attached

11. MAYORS OFFICIAL PHOTOGRAPH

To consider payment of an invoice for an unauthorised order.

**12. EXCLUSION OF PRESS AND PUBLIC – PUBLIC BODIES (ADMISSIONS TO MEETINGS ACT) 1960**

It is recommended that agenda item 13 be considered in confidential session. If so determined by Committee it will be necessary to pass a resolution in the following terms:

*That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.*

**13. INTERIM STAFFING ARRANGEMENTS**

To consider the report and recommendations of the Town Clerk.

**14. DATE OF NEXT MEETING**

8 October 2021 at 7pm

Committee members:

Councillor E Atherton

Councillor R Bofinger

Councillor B Browne

Councillor S Frost

Councillor T Hallam

Councillor T Needham

Councillor S Paterson

1 vacant seat